

About the Job and Fellowship Fair



Orlando, FL
Wednesday, October 24, 2018

- Doors open at 6:30 pm
 - Doors close at 9 pm
- (Times subject to slight variations)

Take advantage of a captive audience at the AAPM&R Annual Assembly by participating in the largest PM&R-specific job and fellowship fair.

To ensure inclusion in the show guide and mobile app, we encourage you to register by August 27, 2018.

The AAPM&R Job and Fellowship Fair is held one day prior to the Annual Assembly on October 24, 2018. The Annual Assembly is October 25–28, 2018, in Orlando, FL. **Please make your hotel and air travel reservations with this in mind.** The Job and Fellowship Fair is designed to facilitate the face-to-face exchange of information between individuals looking to hire PM&R physicians and those seeking positions. Employers must provide their own signage and should have literature available that describes their location, facility, programs, and available positions.

Fee Provides

- Booth identification signage
- 1 (6 foot) table
- 2 chairs
- Garbage receptacle
- Partitioned booth space and skirted table
- 1 easel available upon request.
- Employers may have a maximum of 3 representatives per table reserved. (additional badges may be purchased)
- Institution listed on the AAPM&R website (deadlines apply)

Carpet is not included or required for the Job and Fellowship Fair. Additional booth furnishings including carpeting may be purchased through the Exhibitor Kit (available July 2018).

Additional Information

- Setup time: 4 pm–6 pm on Wednesday, October 24, 2018
- Tear down: 9 pm–9:30 pm on Wednesday, October 24, 2018
- Tabletop displays may not be more than 4 feet tall or 6 feet wide.
- Employers may not block other booths with signage; you must stay within your booth dimensions. You have the opportunity to acquire additional booths, if available.
- To increase awareness of your institution prior to the Job and Fellowship Fair, employers can rent, for an additional expense, a preregistrant attendee list.
- Any additional needs will be at the expense of the employer.
- An exhibitor service manual will be available July 2018.

Stand OUT at the Job and Fellowship Fair!

Find out about sponsorships opportunities by contacting careerservices@aapmr.org.

Job and Fellowship Fair Participation Form



October 24, 2018 6:30 pm–9 pm **PLEASE PRINT OR TYPE INFORMATION.**

PLEASE COMPLETE THE FOLLOWING INFORMATION:

Badges (3 badges allotted per booth)

Please watch for information about our online badge registration process.

Booths

10' x 10' Premium Booth – Limited Availability!

☐ \$1,500

8' x 10'

☐ \$1,100 — after May 1, 2018

Please list your top 4 booth locations below.*

See the floor plan at www.aapmr.org, search Job and Fellowship Fair.

1. _____ 3. _____
2. _____ 4. _____

*Booths will be placed on a first-come, first-served basis. If no booth preferences are listed, AAPM&R will select a booth for the organization.

Mailing List

☐ \$750 — Pre-Job and Fellowship Fair Mailing List

Organizations must provide AAPM&R with a sample of the mailing prior to receiving the list. AAPM&R reserves the right to refuse list requests. Email addresses are not provided.

Mobile App

☐ Logo on the mobile app \$250

Show Guide

AAPM&R will provide a show guide to the Job and Fellowship Fair attendees in both print and digital formats to help guide them and enhance their experience. Include an ad to promote your practice or institution!

Publication Size: 5" x 9"

- ☐ Full-page Ad (4" x 7.75," no bleed) \$800
☐ Half-page Ad (4" x 3.75," no bleed) \$525

Regional Preference—Please indicate your regional preference for promotion in the Show Guide:

☐ EAST ☐ MIDWEST ☐ SOUTH ☐ WEST ☐ NATIONAL ☐ INTERNATIONAL

THE U.S. REGIONS ARE AS FOLLOWS:

EAST	CT, DE, DC, ME, MD, MA, NH, NJ, NY, PA, RI, VA, VT, WV
MIDWEST	IL, IN, IA, KS, MI, MN, MO, NE, OH, WI
SOUTH	AL, AR, FL, GA, KY, LA, MS, NC, OK, SC, TN, TX
WEST	AK, AZ, CA, CO, HI, ID, MT, NV, NM, ND, OR, SD, UT, WA, WY

NOTE: If you DO NOT provide a regional preference, we will assign you a region based on your application address.

Complete the information below for the **Job and Fellowship Fair Show Guide** (check all that apply to your organization). If the information for your organization is not provided, nothing will be published.

Areas of Care

- | | |
|---|--|
| ☐ Academic GME | ☐ Spine Medicine |
| ☐ Academic Research | ☐ Sports Medicine |
| ☐ General Rehabilitation | ☐ Neurological Rehabilitation |
| ☐ Medical Rehabilitation | ☐ Stroke |
| ☐ Cancer | ☐ Brain Injury |
| ☐ Cardiopulmonary | ☐ Spinal Cord Injury |
| ☐ Geriatric | ☐ Neuromuscular Medicine |
| ☐ Hospice Palliative Care | ☐ Occupational Rehabilitation |
| ☐ Limb Deficiency | ☐ Pain Medicine* |
| ☐ Musculoskeletal Medicine | ☐ Pediatric Rehabilitation |

*Pain Medicine is defined as: A discipline within the field of medicine that is concerned with the prevention of pain, and the evaluation, treatment, and rehabilitation of persons in pain.

Practice Care Setting

- | | |
|---|--|
| ☐ System Affiliated Solo Private Practice | ☐ Skilled Nursing Facility (SNF) |
| ☐ Independent Solo Private Practice | ☐ Long-term Acute Care Hospital (LTACH) |
| ☐ System Affiliated PM&R Group, Private Practice | ☐ Sub-Acute Care Facility |
| ☐ Independent PM&R Group, Private Practice | ☐ Outpatient Clinic |
| ☐ System Affiliated Multi-Specialty Group | ☐ Home Health |
| ☐ Independent Multi-Specialty Group | ☐ Non-Clinical |
| ☐ Freestanding IRF | ☐ VA |
| ☐ Hospital Rehab Unit or Floor | ☐ I'm currently Active Military Duty |
| | ☐ Other |

Types of Fellowships

Does your organization offer fellowship positions? If yes, please select which types.

- | | |
|--|--|
| ☐ ACGME Hospice and Palliative Care | ☐ Hospice and Palliative Care |
| ☐ ACGME Neuromuscular Medicine | ☐ Informatics |
| ☐ ACGME Pain Medicine | ☐ Legal |
| ☐ ACGME Pediatric Rehabilitation | ☐ Metabolic Bone Disease |
| ☐ ACGME SCI Medicine | ☐ MSK/Sports/Spine (unaccredited) |
| ☐ ACGME Sports Medicine | ☐ Multiple Sclerosis |
| ☐ ACGME TBI | ☐ Osteoporosis Rehabilitation |
| ☐ Amputee | ☐ Pain (unaccredited) |
| ☐ Cancer Rehabilitation | ☐ Regenerative |
| ☐ Cardiopulmonary | ☐ Research |
| ☐ EMG | ☐ Stroke |
| ☐ Ethics | ☐ Trauma Rehabilitation |

Total \$

Payment form and contact information on page 16.

Job and Fellowship Fair Participation Form



Company Information (PLEASE PRINT THROUGHOUT)

CONTACT NAME

PRACTICE/INSTITUTION/COMPANY NAME (As it should appear in Academy Publications)

MAILING ADDRESS/BILLING ADDRESS

P.O. BOX NUMBER (IF APPLICABLE)

CITY, STATE OR PROVINCE, ZIP OR POSTAL CODE/COUNTRY

PHONE

FAX

EMAIL

WEBSITE

TOTAL \$ _____

METHOD OF PAYMENT (MUST BE RECEIVED IN ADVANCE)

Total payment in U.S. funds is due with this form.

☐ Enclosed is check # _____ made payable to AAPM&R.

☐ Charge to the following: ☐ AMEX ☐ MASTERCARD ☐ VISA ☐ DISCOVER

Card No.

Expiration
Date

 /

By signing below, I accept the charges I have indicated on this form.

I have read and fully understand the cancellation and refund policies outlined at right.

CARDHOLDER'S NAME (Please print name as it appears on card)

SIGNATURE (Required for credit card payment and processing)

DATE

MAIL APPLICATION AND PAYMENT TO:

AAPM&R Job and Fellowship Fair

P.O. Box 95528

Chicago, IL 60694-5528

FAX APPLICATION AND PAYMENT TO: (847) 563-4191

CANCELLATION AND CHANGE POLICY

Application must be fully completed for processing. All changes or cancellations for all items on participation form must be made in writing to the Academy national office. No changes or cancellations will be accepted over the phone. Cancellations must be postmarked, emailed, or faxed on or before May 15, 2018 to qualify for a refund, less a \$150 processing fee. No refunds are issued for no shows or cancellations postmarked, emailed, or faxed after May 15, 2018. All refund requests will be processed at the Academy office four weeks after the meeting. Absolutely no refunds will be given on-site. For further information regarding the cancellation policy, contact the Academy national office at (847) 737-6000.

For detailed information on how AAPM&R can fit into your marketing plans at the Annual Assembly Job and Fellowship Fair, please contact us at:

Phone: (847) 737-6038 Fax: (847) 563-4191 Email: careerservices@aapmr.org Website: www.aapmr.org

Interested in also securing a booth in the PM&R Pavilion?

Contact Conventus Media: Kathleen Noonan (Knoonan@conventusmedia.com) (781-375-8584).