

Member Councils are not only your member communities to network and share best practices, they are **your** voice in **your** Academy. Council leaders are responsible for identifying the primary needs of the membership and for sharing that information with the Academy Board of Governors. Throughout the year, Council leaders will coordinate their efforts with their executive committees and with the membership to strive toward achieving these goals. While the roles and responsibilities vary for each member of the Executive Committee, they are created to support the Member Councils in achieving success. Thus, Member Councils have the following primary goals:

- Develop and engage council members as representatives of psychiatry as a whole, in addition to their role as clinical specialists.
- Identify health policy and practice concerns and needs of member council constituency
- Identify education needs and desires of member council constituency
- Identify and recruit subject matter experts, and other leaders, willing to become engaged in Academy initiatives and increase overall member engagement within the Academy
- Contribute to continued growth of the PM&R Journal

### CHAIR-ELECT

#### Role and Responsibilities

- Lead the activities of the Council in the Chair’s absence. Specific responsibilities include:
  - Provide leadership and oversight for all Council activities and meetings
  - Collaborates with the Academy’s Strategic Coordinating Committees

#### Time Commitment

- Attendance at the Council Advisory Panel (1 day)
- Attendance at Annual Assembly in October/November
- Council executive committee conference calls (1 hour per call; approximately 8-10 calls per year)
- Mid-year Council Advisory Panel conference call/webinars as needed (2-3 hours)
- Regularly accessible via and responsive to e-mail

**Term:** 2 years beginning at the close of the 2018 Annual Assembly and ending at the close of the 2020 Annual Assembly.

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### VICE CHAIR OF COMMUNICATION

#### Role and Responsibilities

The Vice Chair of Communication leads the communication activities of the Council. S/he collaborates with the Executive Committee of the Council to foster a sense of community by:

- Produce a quarterly information letter to the Council Members, that will also be available to all members of the Academy
- Utilize Academy communication instruments to promote positive information regarding psychiatrists
- Encourage submissions to *The Psychiatrist*
- Work with the executive committee of the Council to achieve the goals of the Councils

#### Time Commitment

- Attendance at the Council Advisory Panel (1 day)
- Attendance at Annual Assembly in October/November
- Council executive committee conference calls (1 hour per call; approximately 8-10 calls per year)
- Mid-year Council Advisory Panel conference call/webinars as needed (2-3 hours)
- Quarterly production of information letter copy (2-3 hours per info letter)

The nominee should be a Fellow member in good standing of AAPM&R, familiar with Academy affairs. S/he must be able to devote the necessary time and have a commitment to serve AAPM&R.

**Term:** 3 years beginning at the close of the 2018 Annual Assembly and ending at the close of the 2021 Annual Assembly

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**VICE CHAIR OF EDUCATION**

**Role and Responsibilities**

The Vice Chair of Education leads the educational activities of the Council. S/he collaborates with the Executive Committee of the Council to foster a sense of community by:

- Provide input to the Academy's Strategic Coordinating Committees regarding clinical and practice educational needs of the council membership
- Encourage submissions of manuscripts to the Academy journal and/or other publications
- Seek from Members annual submissions to the Academy journal including comprehensive review articles specific to the Council's clinical focus
- Identify potential manuscript reviewers
- Coordinate Members to serve as a subject matter resource for clinical and practice educational content and product development as requested by Academy Strategic Coordinating Committee Chairs.
- Work with the executive committee of the Council to achieve the goals of the Councils

**Time Commitment**

- Attendance at the Council Advisory Panel (1 day)
- Attendance at Annual Assembly in October/November
- Council executive committee conference calls (1 hour per call; approximately 8-10 calls per year)
- Mid-year Council Advisory Panel conference call/webinars as needed (2-3 hours)

**Term:** 3 years beginning at the close of the 2018 Annual Assembly and ending at the close of the 2021 Annual Assembly

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**VICE CHAIR OF MEMBERSHIP**

**Role and Responsibilities**

The Vice Chair of Membership leads the membership activities of the Council. S/he collaborates with the Executive Committee of the Council to foster a sense of community by:

- Encourage Academy members to serve as a resource and to assist with Academy leadership succession; and
- Utilize Academy communication instruments to promote positive information regarding physiatrists.
- Work with the executive committee of the Council to achieve the goals of the Councils

**Time Commitment**

- Attendance at the Council Advisory Panel (1 day)
- Attendance at Annual Assembly in October/November
- Council executive committee conference calls (1 hour per call; approximately 8-10 calls per year)
- Mid-year Council Advisory Panel conference call/webinar with President-Elect and Vice President (1 hour call)

**Term:** 3 years beginning at the close of the 2018 Annual Assembly and ending at the close of the 2021 Annual Assembly

The nominee should be a Fellow member in good standing of AAPM&R, familiar with Academy affairs. S/he must be able to devote the necessary time and have a commitment to serve AAPM&R.